

CloudSAMS USER MANUAL Code Management

(Document 27e)

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1 Module Overview

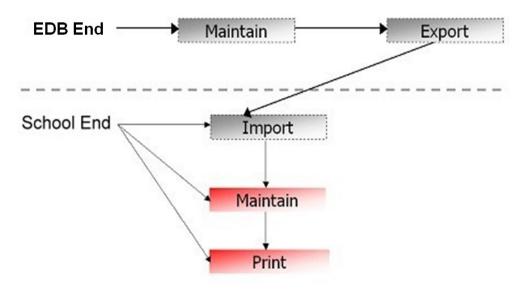
- 1.1 Introduction
- 1.1.1 Objective

Code Management Module is used in the initial setup of the CloudSAMS after its installation. It can be used to manage the EDB code table, School code table and EDB/School code table to facilitate data input. This document provides knowledge on Code Management Module functions and the corresponding procedural guide.

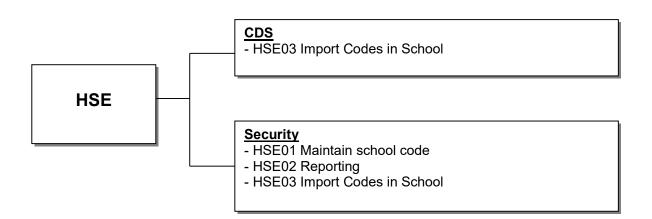
1.2 Function Chart



1.3 Flow Diagram



1.4 Interactions with other modules



HSE01 – Maintain school code

- Security
 - Get permission rights
- HSE02 Reporting
 - Security
 - Get permission rights

HSE03 – Reporting

- CDS
 - Depend on CDSAPI to get the message
- Security
 - Get permission rights

2 Operation Procedures

- 2.1 Code Table
- 2.1.1 Sorting and Ordering Code Table Items
- Function Description

Users can search the code tables by type and category. Besides, users can sort the list of code tables in "Alphabetical" order by:

- Table Type
 - i.e. EDB code table, School code table, EDB/School code table
- Table Name
 - (EDB: 65; Sch: 20; EDB/Sch: 14)
- Category
 - General
 - School Management
 - School Activities Management
 - Special Education
 - Staff
 - Attendance
 - Award & Punishment
 - Student
 - Student Activities
 - Talent Databank
- Pre-requisites

- User Procedures
 - 1. Click [Code Management] → [Maintenance] from the left menu.
 - 2. To narrow down the number of records shown, select the appropriate Type and Category, and then click **[Search]** button.

3. Click on the table headings in the first row to sort/arrange the order of the table items.

Student Information Enquiry	[S-HSE01-01] Code Mar	nagement > Maintenance	
> School Management	✓ Search Code Table	•	
> Student 2	Q Search 🛇 C	1	
> Attendance	C search C C		
> Student Activities	Туре	All V Category	All
> School Activities Manageme			
> Award & Punishment	Filter Enter keyword		
> Assessment 3	Type ≏	Table Name 🗢	Category 🖨
> Institute Application	EDB	Absent Reason for Suspected Dropout	Attendance
> SLP		缺課原因(記錄懷疑還學適用)	
> Staff Deployment	EDB	Acting Reason 零任原因	Staff
> Staff	EDB		Staff
> cds	EDB	Acting Type 署任類別	Stati
> нкат	EDB	Activity Category	Student Activities
> Applied Learning		消費量の調用し	
> HKEAA	EDB	Admission Type 取錄撰別	Student
> FMP	EDB	Area	General
> SPA		地區	
> WFSFAA(SFO)	EDB	Award Type	Talent Databank
> Report Management	EDB	樂項類別 Class Level	School Management
> Data Management	EDB	版別	school Management
> Talent Databank	EDB	Class Stream 分科組別	School Management
✓ Code Management	EDB	Class Type 我近别词真用J	School Management
Maintenance Report	EDB	Components of Other Learning Experiences 其他學習經歷種類	Student Activities
Data Communication	EDB	Curriculum Type 課程調別	School Management
✓ Security	EDB	Departure Reason 離校原因	Attendance
✓ Access Control	EDB	Departure Reason	Staff

Post-effects

N/A

Notes

2.1.2 Maintain Code table

Update Code table

Function Description

Users can update the status of a code table and code:

Operation Codified Tables	Create	Update	Delete	Active / Inactive
EDB code Table	No	No	No	Yes
School code Table	Yes	Yes	No	Yes
EDB/School Code Table	Yes (can only	Yes (can only	No	Yes
	add school	update school		
	codes)	codes)		

Pre-requisites

Addition and updating are allowed to authorized users only.

- User Procedures
 - 1. Click [Code Management] \rightarrow [Maintenance] from the left menu.
 - 2. Click on the table headings in the first row to sort/arrange the order of the table items.
 - 3. Click on the Table Name hyperlink to select a code table.

✓ Search Code Table		
Q Search 🛛 🛇 Cle	ar	
Туре	All V Category All	~
Filter Enter keyword		
Туре 🗠	Table Name 🗢	Category 🖨
^{EDB} 3	Absent Reason for Suspected Dropout 缺鍵原因(記錄·模擬:揭筆/週用)	Attendance
EDB	Acting Reason 零任原因	Staff
EDB	Acting Type 署任期別	Staff
EDB	Activity Category 活動調明	Student Activities
EDB	Admission Type 取時項別	Student
EDB	Area 地画	General
EDB	Award Type 她項類別	Talent Databank
EDB	Class Level 成历J	School Management
EDB	Class Stream 分料絕別	School Management
EDB	Class Type 班尼河集局」	School Management
EDB	Components of Other Learning Experiences 其他學醫經歷種類	Student Activities
EDB	Curriculum Type 課程課別	School Management
EDB	Departure Reason 離校原因	Attendance
EDB	Departure Reason	Staff

Copyright © 2024. Education Bureau. Page 6 The Government of the Hong Kong Special Administrative Region of the People's Republic of China. All Rights Reserved. 4. Change the activation status of code table, where A represents active and I represents inactive.

[3-H3E01-02]	Code Management > Maintenance		
✓ Training	g Course Type		
Q Search	n 🚫 Clear		
Table	Training Course Type	Type EDB	
Code From		Code To	
Description	(Eng)	Description (Chi)	
Status	Active Inactive Both		
🗸 Save	🖒 Reset 🖌 Back		
Filter Enter	r keyword		
Code	Description (Eng)	Description (Chi)	Status ^[1]
02	Catering for Diverse Learning	照顧學習差異	4 A I
03	Communication Course	傳意課程	A
05	Course in Education	有關教育的課程	A
10	Curriculum Development Course	課程發展課程	A I
15	Extra-curricular Activities Course	課外活動課程	A L
20	General Administration Course	一般行政課程	A L
23	Inclusive Education	融合教育	AI
25	Information System Course	資訊系統課程	A I
30	Induction Course	入職課程	AL
35	Kindergarten Principal/Teacher Training Course	幼稚園校長 / 教師訓練課程	A E
Note(s): [1] A - Active, I -			

- 5. The authorized users can modify the **English** and/or **Chinese descriptions** of the School code tables to update the code information.
- 6. Click **[Save]** button and confirm the operation.

✓ Abs	ent Reason					
Q se	earch					
Table	Absent Reason	Туре	School			
Code Fr	om	Code To				
Descrip	tion (Eng)	Description (Chi)				
Status	Active Inactive Both					
V Sa	ave 💍 Reset 🕇 + Add 🖌 Back					
Filter	Enter keyword					
Code	Description (Eng)	Description (Chi)	Suspected Dropout Indicator	Punishment Indicator	Waived Indicator	Status ^[1]
01	Interval between dropout and readmission	懷疑退學與重新取錄期間紀錄				A I
02	Reason unknown	原因不詳		\checkmark		A I
03	Sick leave	病假	\checkmark			A I
03 04	Sick leave Bad weather	病假 惡劣天氣				A I A I
04	Bad weather	惡劣天氣				A I
04 05	Bad weather Parent's application	- 整约天黛 - 家長申請事假				A I A I
04 05 06	Bad weather Parent's application Truancy					A I A I A I

Post-effects

- 1. A newly modified code can be chosen in a particular code table for user selection after successful saving of the modification.
- 2. Updating the information of codes will be effective at once for use in other modules.

Notes

The status of expired code items is dimmed and cannot be changed.

Add New Code

Generation Description

Users can update the status of the code table and add new code:

Operation Codified Tables	Create	Update	Delete	Active / Inactive
EDB code Table	No	No	No	Yes
School code Table	Yes	Yes	No	Yes
EDB/School Code Table	Yes (can only	Yes (can only	No	Yes
	add school	update school		
	codes)	codes)		

Pre-requisites

Addition and updating are allowed to authorized users only.

- User Procedures
 - 1. Click [Code Management] \rightarrow [Maintenance] from the left menu.
 - 2. Click table headings in the first row to sort/arrange the order of the table items.
 - 3. Click on the **Table Name** hyperlink to select a code table.

[S-HSE01-01] Code Manag	ement > Maintenance			
✓ Search Code Table				
Q Search 🛇 Clea	r			
Туре	School	Category	All	~
Filter Enter keyword				
Туре 🗠	Tal	ble Name 🗢		Category ⇔
School	Absent Reason 缺課原因			Attendance
School	Award Category 獎勵類別			Award & Punishment
School	Award Event 獎勵事項			Award & Punishment
School	Award Source 與勵出處			Award & Punishment
School	Awards/Certifications/Achievements 獎項 / 證書文慿 / 成就			Student Activities
School	Committee 委員會			Staff
School	Committee Duty 委員會職務			Staff
School 3	Early Leave Reason 早退原因			Attendance
School	Facilities Zone 設施區域			School Management

4. Click **[Add]** button and then input the **Code ID**, **English** and **Chinese Descriptions** for the new code record.

_	rly Leave Reason			
Table Code F	rom ption (Eng) 4 Active Inactive Both	Type School Code To		
Code	Description (Eng)	Description (Chi)	Waived Indicator	Status (
D1	Reason unknown	原因不詳		A
01 02	Reason unknown External activities	原因不詳 課外活動		A
02	External activities	課外活動		A
02 03 04	External activities Parent's application	課外活動 家長申請事僚		A
D2 D3	External activities Parent's application Sickness	課外活動 家長申請事段 病段		A

- 5. Update the code record or change the activation status of the code table.
- 6. Click **[Save]** button and confirm the operation.
- Post-effects

4

- 1. Newly added code can be chosen in particular code table for user selection after successful creation of fields.
- 2. Updating the information of codes will be effective at once for use in other modules.
- Notes
 - 1. Once a code has been added, it can be activated or inactivated but not deleted.
 - 2. Validation:
 - Code number
 - The range of code number in EDB/School Code table is
 - EDB EDB-defined
 - School school-defined (e.g. 900-997 in Subject code table, 5001-9999 in ECA/Service Post code table)
 - Code Description

- English
- Chinese
- Status
 - Active
 - Inactive

Search Code table

Generation Description

Users can search the code according to the search criteria.

Pre-requisites

User must select corresponding code table first.

- 1 User Procedures
 - 1. Click [Code Management] → [Maintenance] from the left menu.
 - 2. Select relevant code table. (Below will use Award Event as an example)

✓ Search Code Tabl	•				
Q Search	Clear				
Туре	All	~	Category	Award & Punishment	~
Filter Enter keyword					
Туре 🛆		Table N	Name 🗢		Category ⇔
EDB/School	Punishment Action 懲罰跟進			Award & Pu	nishment
School	Award Category 獎勵類別			Award & Pu	nishment
School	2 Award Event 獎勵事項			Award & Pu	nishment
School	Award Source 獎勵出處			Award & Pu	nishment
School	Punishment Event 徵罰事項			Award & Pu	nishment

3. Enter the search criteria and click [Search].

V Avard Event Type School Table Award Event Type School Code From Code To Code To Description (Eng) Description (Chi) Description (Chi) Status Active inactive Both Excertiption (Chi) V Save V Reset V Back Filter Enter keyword Enter keyword Code Description (Eng) Status ¹ P0001 Monitor service award EltEltEltE P0002 Fame service award EltEltEltEltEltEltEltEltEltEltEltEltEltE	[S-HSE01-02]	Code Management > Maintenance		
Table Award Event Type School Code From Code To	✓ Award E	ivent		
Code From Code To Description (Eng) Active Inactive Both Image: Save C reset Imactive Both Description (Chi) Status Active Imactive Both Image: Save C reset Imactive Both Image: Save C reset Image: Save C reset Filter Entertyword Image: Save C reset Image: Save C reset Image: Save C reset Satus (Image: Save C reset) P0001 Monitor service award Image: Save C reset Image: Save C reset Image: Save C reset Image: Save C reset P0002 Fame service award Image: Save C reset Image: Save C reset Image: Save C reset Image: Save C reset P0003 Inter-school Cantonese poetry chanting runner-up Image: Same Frage Frage Image: Save C reset Image: Save C reset Image: Save C reset Image: Save C reset P0004 Inter-school Cantonese poetry chanting runner-up Image: Save C reset Image: Save C reset <th>Q Search</th> <th>n 🚫 Clear</th> <th></th> <th></th>	Q Search	n 🚫 Clear		
Description (Eng) Attive Inactive Both Status Attive Inactive Both Image: Save C Reset + Add C Back Else Description (Chi) Status ⁽¹⁾ Filter Enter/woord Description (Chi) Status ⁽¹⁾ P0001 Monitor service award Image: Save C Reset + Add C Back Add C Back P0001 Monitor service award Image: Save C Reset + Add C Back Status ⁽¹⁾ P0001 Monitor service award Image: Save C Reset + Add C Back Status ⁽¹⁾ P0001 Monitor service award Image: Save C Reset + Add C Reset +	Table	Award Event	Type School	
Status Active Inactive Both Image: Save C Reset I + Add C Back Image: Save C Reset I + Add C Back Filter Enterwoord Codo Description (Eng) Description (Chi) Status ¹¹ P0001 Monitor service award Image: Save C Reset I + Add C + Add	Code From		Code To	
Code Description (Eng) Description (Chi) Status ⁽¹⁾ P0001 Monitor service award 班長貂務境 A 1 P0002 Fame service award 國紀服務境 A 1 P0003 Inter-school Dance Festival Chinese Dance Award 校際電話時間機構設單 A 1 P0004 Inter-school Cantonese poetry chanting runner-up 校際電話時間機構設單 A 1 P0005 Extracurricular Mathematics Competition Merit Awar 校外教學批畫優麗美 A 1 P0006 Inter-school Music Festival Piano Competition runn 校際音話前環點最早華 A 1 P0007 Inter-school Music Festival Piano Competition runn 校際音話調響法要事事 A 1 P0008 Inter-school football champion 校照音號翻号法要事事 A 1 P0009 Inter-school football champion 校照音樂都示 A 1	Description	(Eng)	Description (Chi)	
Filter Enter keyword Code Description (Eng) Description (Chi) Status ⁽¹⁾ P0001 Monitor service award III.E.RX路境 A I P0002 Fame service award III.E.RX路境 A I P0003 Inter-school Dance Festival Chinese Dance Award 反照展照節中國廣甲等境 A I P0004 Inter-school Cantonese poetry chanting runner-up 反照象壁比囊模翼美 A I P0005 Extracurricular Mathematics Competition Merit Awar 反外象壁比囊模翼美 A I P0006 Inter-school Volleyball competition runner-up 反照照频比囊榮軍 A I P0007 Inter-school Music Festival Plano Competition runn 反照管策频爆张黄军軍 A I P0008 Inter-school football champion 反视空球素型軍 A I	Status	Active Inactive Both		
Code Description (Eng) Description (Chi) Status ⁽¹⁾ P0001 Monitor service award 近長服務獎 ▲ ▲ ▲ ■ P0002 Fame service award 屋紀服務獎 ▲ ■ <th>✓ Save</th> <th>C Reset + Add</th> <th></th> <th></th>	✓ Save	C Reset + Add		
Code Description (Eng) Description (Chi) Status ⁽¹⁾ P0001 Monitor service award 近長服務獎 ▲ ▲ ▲ ■ P0002 Fame service award 屋紀服務獎 ▲ ■ <th></th> <th></th> <th></th> <th></th>				
P0001 Monitor service award 担畏服務獎 A I P0002 Fame service award 屋紀服務獎 A I P0003 Inter-school Dance Festival Chinese Dance Award 校照偏距節中面偏甲等獎 A I P0004 Inter-school Cantonese poetry chanting runner-up 校照希語前與講亞軍 A I P0005 Extracurricular Mathematics Competition Merit Awar 校外數學比賽價異獎 A I P0006 Inter-school volleyball competition runner-up 校照常能前缀联定奏率 A I P0007 Inter-school Music Festival Plano Competition runn 校照管能前缀形成要率 A I P0008 Inter-school football champlon 校照管能可编型比赛图率 A I P0009 Letter to	Filter Ente	r keyword		
P0002 Fame service award 風紀服務獎 ▲ P0003 Inter-school Dance Festival Chinese Dance Award 反際扁誕都中國無甲等獎 ▲ P0004 Inter-school Cantonese poetry chanting runner-up 反際扁誕都中國無甲等獎 ▲ P0005 Extracurricular Mathematics Competition Merit Awar 反外射學比異價異獎 ▲ Ⅰ P0006 Inter-school volleyball competition runner-up 反照常城市最季軍 ▲ Ⅰ P0007 Inter-school Music Festival Piano Competition runn 反照音樂前局醫比赛季軍 ▲ Ⅰ P0008 Inter-school football champion 反照音樂電報局醫影響 ▲ Ⅰ	Code	Description (Eng)	Description (Chi)	Status ^[1]
Point Set Vice awaid Inter-school Dance Festival Chinese Dance Award 校際舞蹈的中國異甲等発 A P0004 Inter-school Cantonese poetry chanting runner-up 校際零額時間集積亞軍 A I P0005 Extracurricular Mathematics Competition Merit Awar 校外家学社長復異発 A I P0006 Inter-school volleyball competition runner-up 校際常規時は長季軍 A I P0007 Inter-school Music Festival Piano Competition runn 校際官集範續學比賽季軍 A I P0008 Inter-school football champion 校熙全球養冠軍 A I	P0001	Monitor service award	班長服務獎	AI
P0004 Inter-school Dainte Pestival Clinice Dainte Award (次無難量中報算中報差 ▲ 1 P0004 Inter-school Cantonese poetry chanting runner-up 反照希望語教養調査軍 ▲ 1 P0005 Extracurricular Mathematics Competition Merit Awar 亿外數學比賽優異獎 ▲ 1 P0006 Inter-school volleyball competition runner-up 亿限證證證書業 ▲ 1 P0007 Inter-school Music Festival Plano Competition runn 仅短音樂範續要比賽季軍 ▲ 1 P008 Inter-school football champlon 仅短望該遵軍 ▲ 1 P0009	P0002	Fame service award	風紀服務獎	A
P0005 Extracurricular Mathematics Competition Merit Awar 校外教學比負優異獎 A P0006 Inter-school volleyball competition runner-up 校照排球比負零單 A P0007 Inter-school Music Festival Plano Competition runn 校照排球比負零單 A P0008 Inter-school football champion 校照足球裏冠軍 A	P0003	Inter-school Dance Festival Chinese Dance Award	校際舞蹈範中國舞甲等獎	AI
P0006 Inter-school volleyball competition runner-up 校照排現由季軍 A P0007 Inter-school Music Festival Plano Competition runn 校照音集前扇琴比赛季軍 A P0008 Inter-school football champion 校照音集前扇琴比赛季軍 A	P0004	Inter-school Cantonese poetry chanting runner-up	校際粵語詩詞集誦亞軍	AI
P0007 Inter-school volleybait competition runn 校照音樂節偈号比赛季率 A P0008 Inter-school football champion 校照定球裏冠軍 A P0009 Fore reference runt Enter-school football champion	P0005	Extracurricular Mathematics Competition Merit Awar	校外數學比賽優異獎	AI
P0008 Inter-school football champion (以供自我取消导范费予单 (本) (以供自我取消导范费予单) (本) (以供自我取消导范费予单) (本) () (P0006	Inter-school volleyball competition runner-up	校際排球比賽季軍	A 1
Interschool noubein thiampion COREARSTER A I P0009 Frankerschool noubein thiampion Core and a state A I	P0007	Inter-school Music Festival Plano Competition runn	校際音樂節鋼琴比賽季軍	AI
	P0008	Inter-school football champion	校際足球賽冠軍	A
	P0009			
	Note(s):			

4. Users can perform the operation update and add codes using the methods mentioned above.

	Code Management > Maintenance		
✓ Award Ev	ent		
Q Search	S Clear		
Table	Award Event	Type School	
Code From		Code To	
Description (I	Eng)	Description (Chi)	
Status	4 Active Inactive Both		
Save	C Reset Add A Back		
Code	Description (Eng)	Description (Chi)	Status [1]
	Description (Eng)	Description (Chi) 班長服務美	Status 11
P0001 4			
P0001 4 P0002	Monitor service award	班長服務獎	A 1
P0001 4 P0002 P0003	Monitor service award Fame service award	近長服務獎 國紀服務獎	
P0001 4 P0002 P0003 P0004	Monitor service award Fame service award Inter-school Dance Festival Chinese Dance Award	近長服務獎 風紀服務獎 校際舞蹈都中面興甲稼奠	
P0001 4 P0002 P0003 P0004 P0005	Monitor service award Fame service award Inter-school Dance Festival Chinese Dance Award Inter-school Cantonese poetry chanting runner-up	 近長服務美 風紀服務美 反際裏証前中面無甲等美 反際考請時該集講亞軍 	
	Monitor service award Fame service award Inter-school Dance Festival Chinese Dance Award Inter-school Cantonese poetry chanting runner-up Extracurricular Mathematics Competition Merit Awar	近長服務獎 風紀服務獎 校照舞蹈都中國興甲等獎 校興等語時調集講亞軍 校外敦學比賽復異獎	
P0001 4 P0002 P0003 P0004 P0005 P0006	Monitor service award Fame service award Inter-school Dance Festival Chinese Dance Award Inter-school Cantonese poetry chanting runner-up Extracurricular Mathematics Competition Merit Awar Inter-school volleyball competition runner-up c	近長服務獎 風紀服務獎 仅際舞蹈都中面舞甲等獎 反照零請時間集講亞軍 反外素學比集復異獎 反照排放比集季車	

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Post-effects

The list of codes is displayed according to the search criteria.

Notes

- 2.2 Reporting
- 2.2.1 View report
- Generation Description

Users can generate reports for various code tables and view the report results in the Adobe Acrobat Reader or print them out.

Pre-requisites

Abode Acrobat Reader is installed.

- 1 User Procedures
 - 1. Click [Code Management] → [Report] from the left menu.
 - 2. Click on the table headings in the first row to sort/arrange order of the table items.
 - 3. Click on the print icon to preview a code table or simply click [Preview All].

Previ	ew All		
Code Status Format		Both Active Inactive	
		PDF WORD EXCEL RICHTEXT	
Filter Ent	er keyword		
Preview	Туре 🗠	Table Name 🗢	Category 🗢
Ø	EDB	Absent Reason for Suspected Dropout 缺課原因(記錄懷疑退學適用)	Attendance
ø	EDB	Acting Reason 署任原因	Staff
Ø	EDB	Acting Type 署任類別	Staff
Ø	EDB	Activity Category 活動類別	Student Activities
Ø	EDB	Admission Type 取錄類別	Student
ø	EDB	Area 地區	General
Ø	EDB	Award Type 獎項類別	Talent Databank
ø	EDB	Class Level 赦民引	School Management
ø	EDB	Class Stream 分科組別	School Management
ø	EDB	Class Type 班別調別	School Management
Ø	EDB	Components of Other Learning Experiences 其他學習經歷種類	Student Activities
Ø	EDB	Curriculum Type 課程類別	School Management
	EDB	Departure Reason	Attendance

4. Preview and print the report.

			4
≡ report	1 / 1 - 100% + 🗄 🔊		Ŧ
R-HS	E001-E	Date : 14/12/2023	
	Type: EDB	-	
Scho	ol Year: 2020/2021	Page : 1 of 1	
Tabl	e Name : Absent Reason for Suspected Dropout	Category : Attendance	
Code	Description	Type Status	
51	Non-attendance (with academic difficulties)	EDB A	
52 53	Non-attendance (with behaviour difficulties inside school)	EDB A EDB A	
53	Non-attendance (with behaviour difficulties outside school) Non-attendance (with emotional/ psychological difficulties)	EDB A EDB A	
55	Non-attendance (with family/child care problem)	EDB A	
56	Non-attendance (with health/physical problem)	EDB A	
57	Non-attendance (withheld by parents)	EDB A	
58	Non-attendance (moving house)	EDB A	
97 98	Pending confirmation of reason behind the student's absence Non-attendance (other reasons)	EDB A EDB A	
99	Others	EDB I	
	Total No. of Record(s) Listed : 11		
Post-ef	footo		
Post-er	IECIS		
IN/A			

Notes

- 2.3 Import Codes in School
- 2.3.1 Maintain Import Codes in School

View Import Codes

Generation Description

Users can view the import code table from CDS server to school server.

- Pre-requisites
 - 1. School-end CDS has already downloaded the file and CDS message sent by EDB.
 - 2. Table structure and information such as code table type (EDB, EDB/School, School), category, and table name for new code table must be set up in school CloudSAMS.
- ¹ User Procedures
 - 1. Click [Code Management] → [Data Communication] from the left menu.
 - 2. Click on table headings in the first row to sort/arrange order of the table items.
 - 3. Click on the **Description** hyperlink to select an imported code, and then a pop-up window will display the imported code information.

[S-HSE03-01] Code Management > Data Communication										
Process Incoming Data										
✓ Search Incoming Message										
Q Search 🛇 Clear										
Subject (Code)	CDS Administration	(CDSAD)	Type (Code)	All	\sim					
Description			Message Status		\sim	/				
EDB Reference										
Received Date From (DD/MM/YYYY)	DD/MM/YYYY				DD/MM/YYYY					
Priority	All Normal	Urgent								
Filter Enter keyword										
<< < 1 v page of 8 > >> Display 10 v records / page										
Message Status ⇔	Message ID ⇔	Description ⇔	Subject (Code) ⇔	Type (Code) ⇔	Received Time ▽	EDB R				
Imported	³³⁵⁶²¹ 3	Auto-update codes (2024.06.27) - 1143 Batch 434r3/444r2	CDS Administration (CDSAD)	Document (DOC)	27/06/2024 11:44 AM					

4. Click [View] button to view or download the attached file.

View Incoming Message						
[S-HSE03-02] Code Management > Data Communication > View Incoming Message						
Open Archive	Delete X Close					
Description	Auto-update codes (2024.06.27) - 1143 Batch 434r3/444r2					
Subject (Code)	CDS Administration (CDSAD)					
Type (Code)	Document (DOC)					
Authentication Method	School Key Not Required					
Message Status	Imported					
Received Time	27/06/2024 11:44 AM					
Priority	Normal					
EDB Reference						
Encrypt Downloaded Files	No					
File Attachment 4	View hserpt.zip					

Post-effects

The error is recorded in the log file if the import is unsuccessful.

Notes