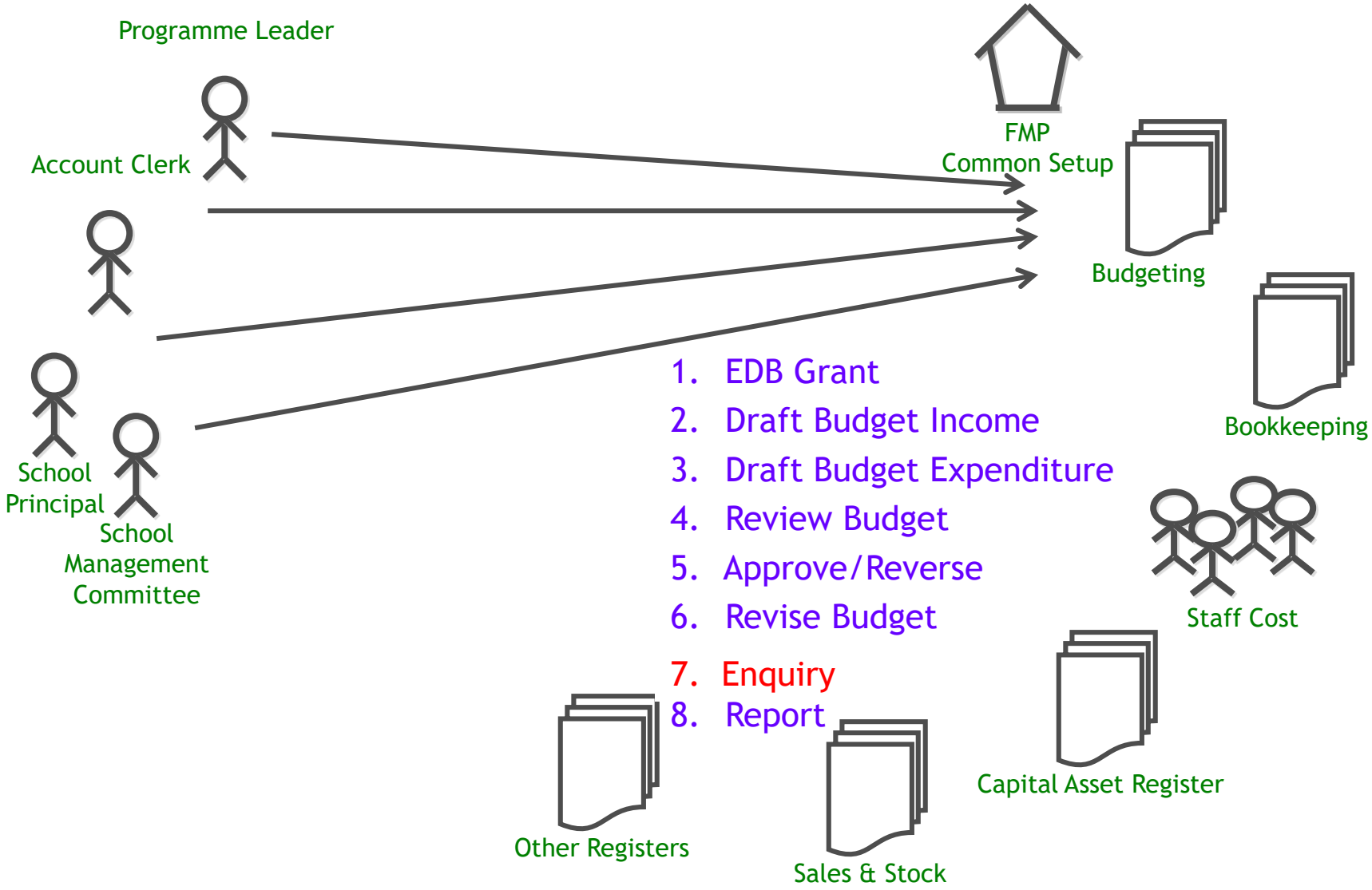
FMP – Budgeting

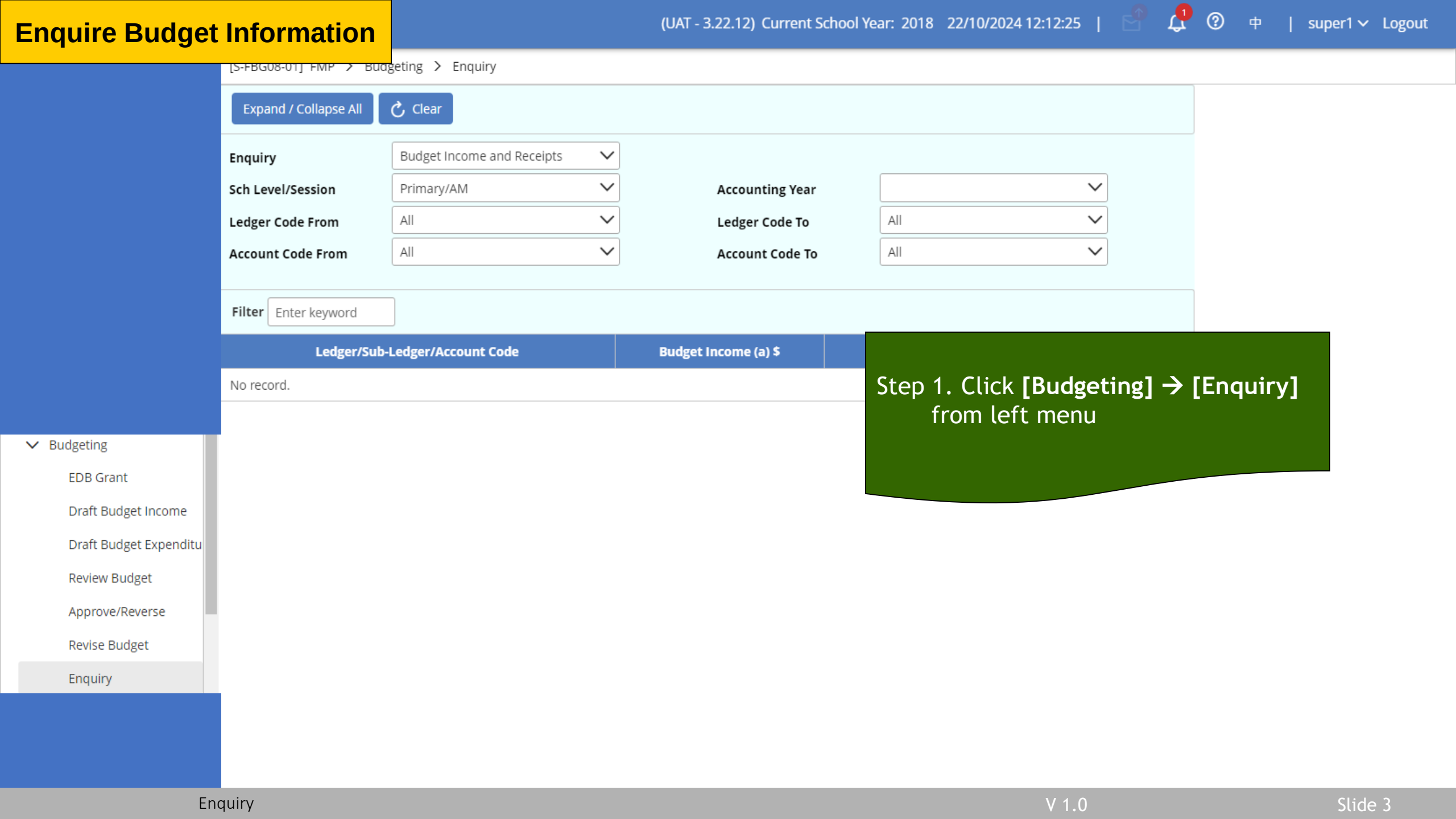


Budgeting - Enquiry

- Enquiry would be made to the following information:
  - Budget Income and Receipts
  - Budget Expenditure and Committed Amount
  - Budget Income and Expenditure (By Sub-Ledger)
  - Status of Budget Income and Expenditure

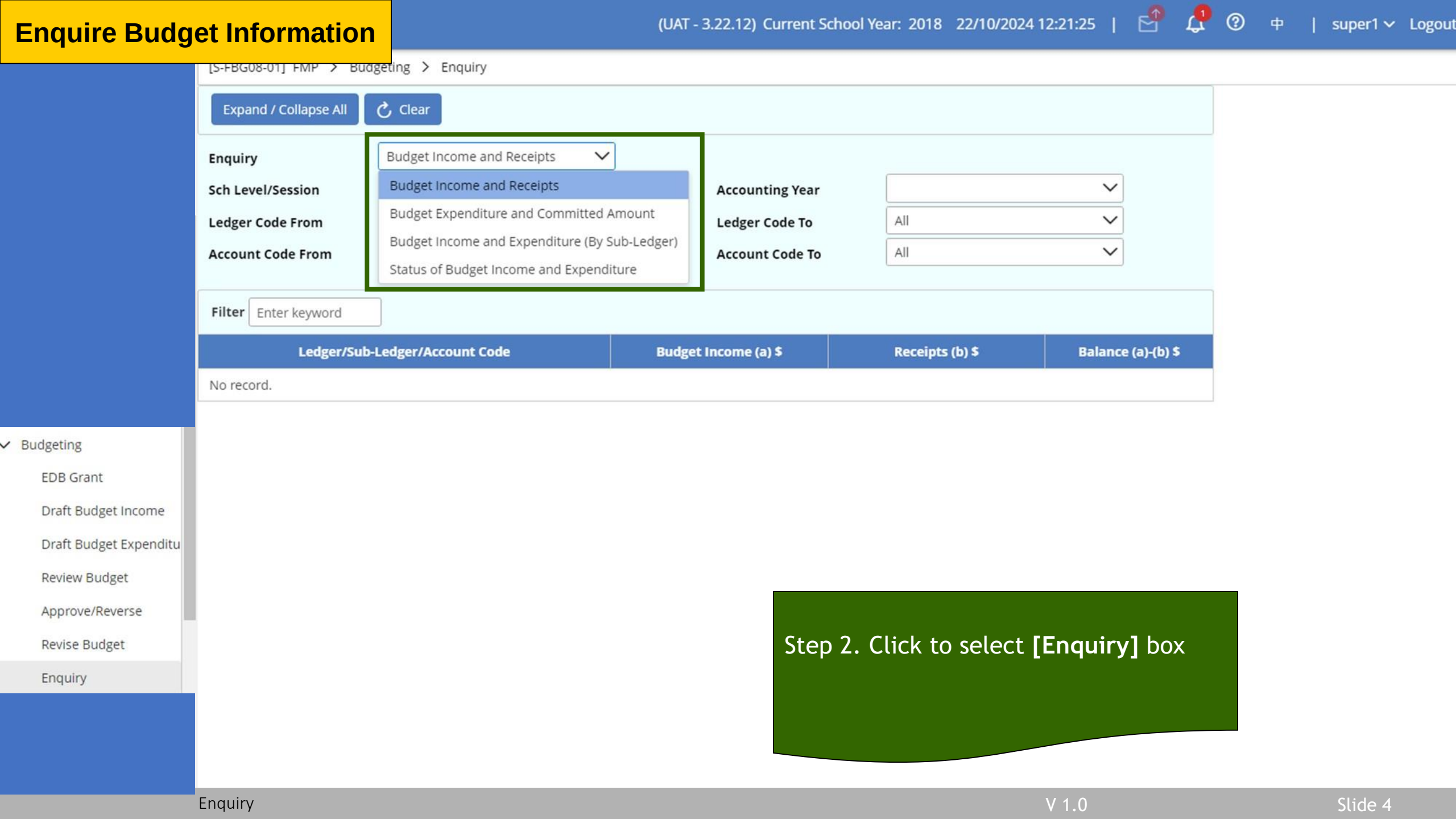
- Users can print out some reports with similar information under **[Report]** application.
  - Variance Report of Income (R-FBG003-E)
  - Variance Report of Expenditure (R-FBG004-E)
  - Summary of Budget Income and Expenditure Report (R-FBG006-E)

Enquire Budget Information



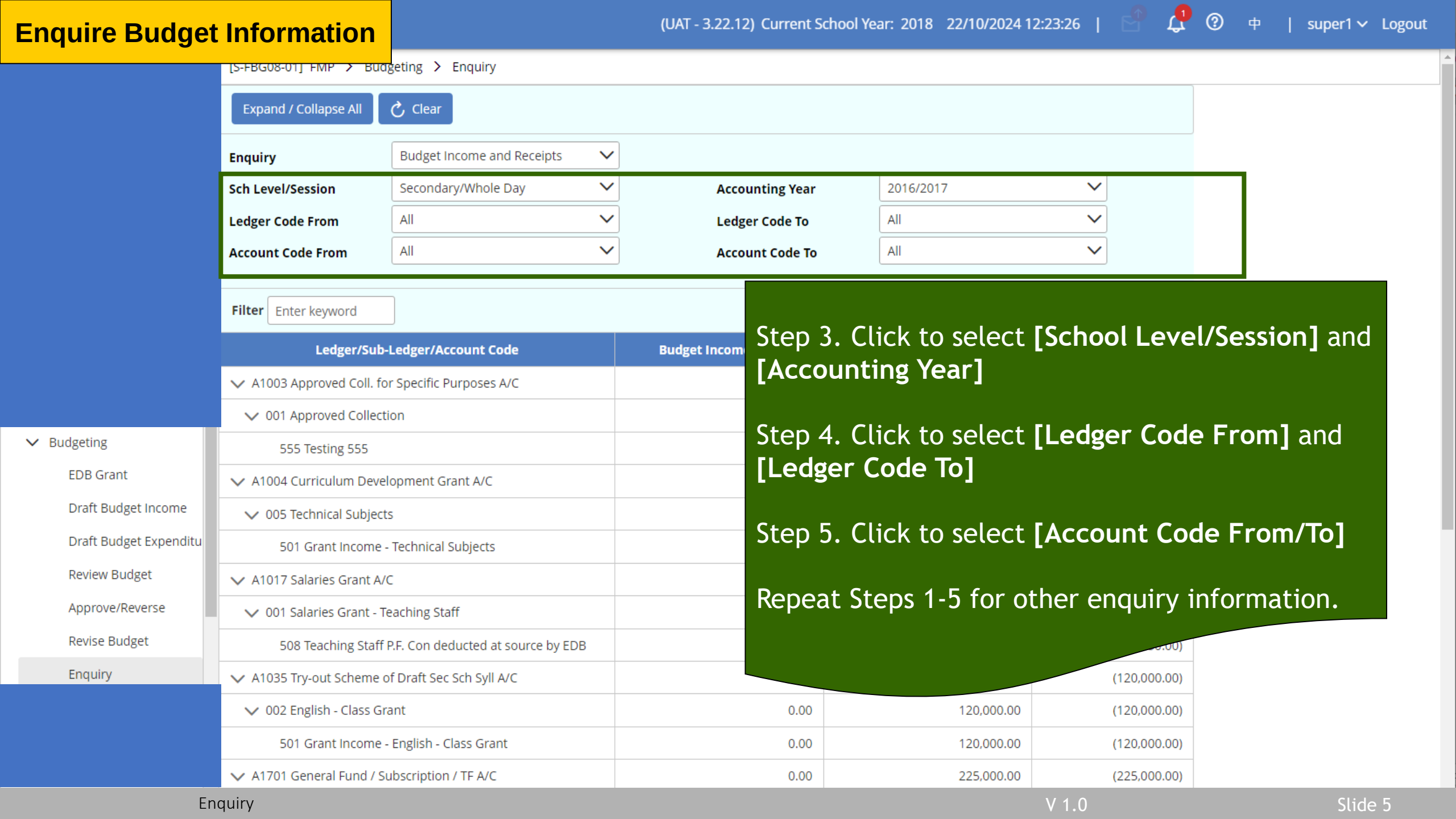
Step 1. Click **[Budgeting]** → **[Enquiry]** from left menu

Enquire Budget Information



Step 2. Click to select **[Enquiry]** box

Enquire Budget Information



Step 3. Click to select **[School Level/Session]** and **[Accounting Year]**

Step 4. Click to select **[Ledger Code From]** and **[Ledger Code To]**

Step 5. Click to select **[Account Code From/To]**

Repeat Steps 1-5 for other enquiry information.

Enquire Budget Information

Expand / Collapse All | Clear

Enquiry Budget Income and Receipts

Sch Level/Session Secondary/Whole Day

Ledger Code From All

Account Code From All

Accounting Year

Ledger Code To

Account Code To

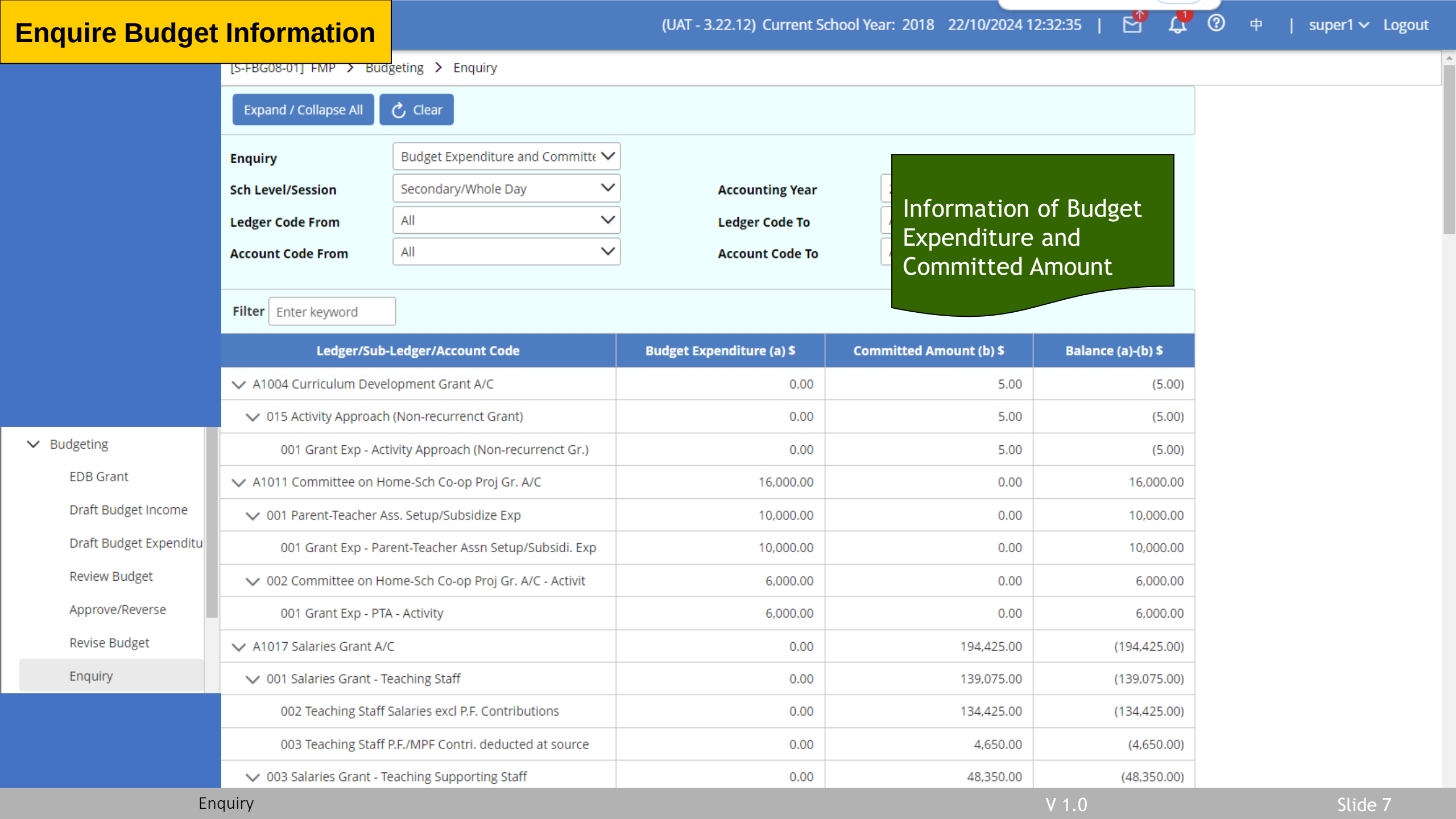
Information of Budget Income and Receipts

Filter Enter keyword

Ledger/Sub-Ledger/Account Code	Budget Income (a) $	Receipts (b) $	Balance (a)-(b) $
A1003 Approved Coll. for Specific Purposes A/C	50.00	0.00	50.00
001 Approved Collection	50.00	0.00	50.00
555 Testing 555	50.00	0.00	50.00
A1004 Curriculum Development Grant A/C	0.00	1.00	(1.00)
005 Technical Subjects	0.00	1.00	(1.00)
501 Grant Income - Technical Subjects	0.00	1.00	(1.00)
A1017 Salaries Grant A/C	0.00	4,650.00	(4,650.00)
001 Salaries Grant - Teaching Staff	0.00	4,650.00	(4,650.00)
508 Teaching Staff P.F. Con deducted at source by EDB	0.00	4,650.00	(4,650.00)
A1035 Try-out Scheme of Draft Sec Sch Syll A/C	0.00	120,000.00	(120,000.00)
002 English - Class Grant	0.00	120,000.00	(120,000.00)
501 Grant Income - English - Class Grant	0.00	120,000.00	(120,000.00)
A1701 General Fund / Subscription / TF A/C	0.00	225,000.00	(225,000.00)

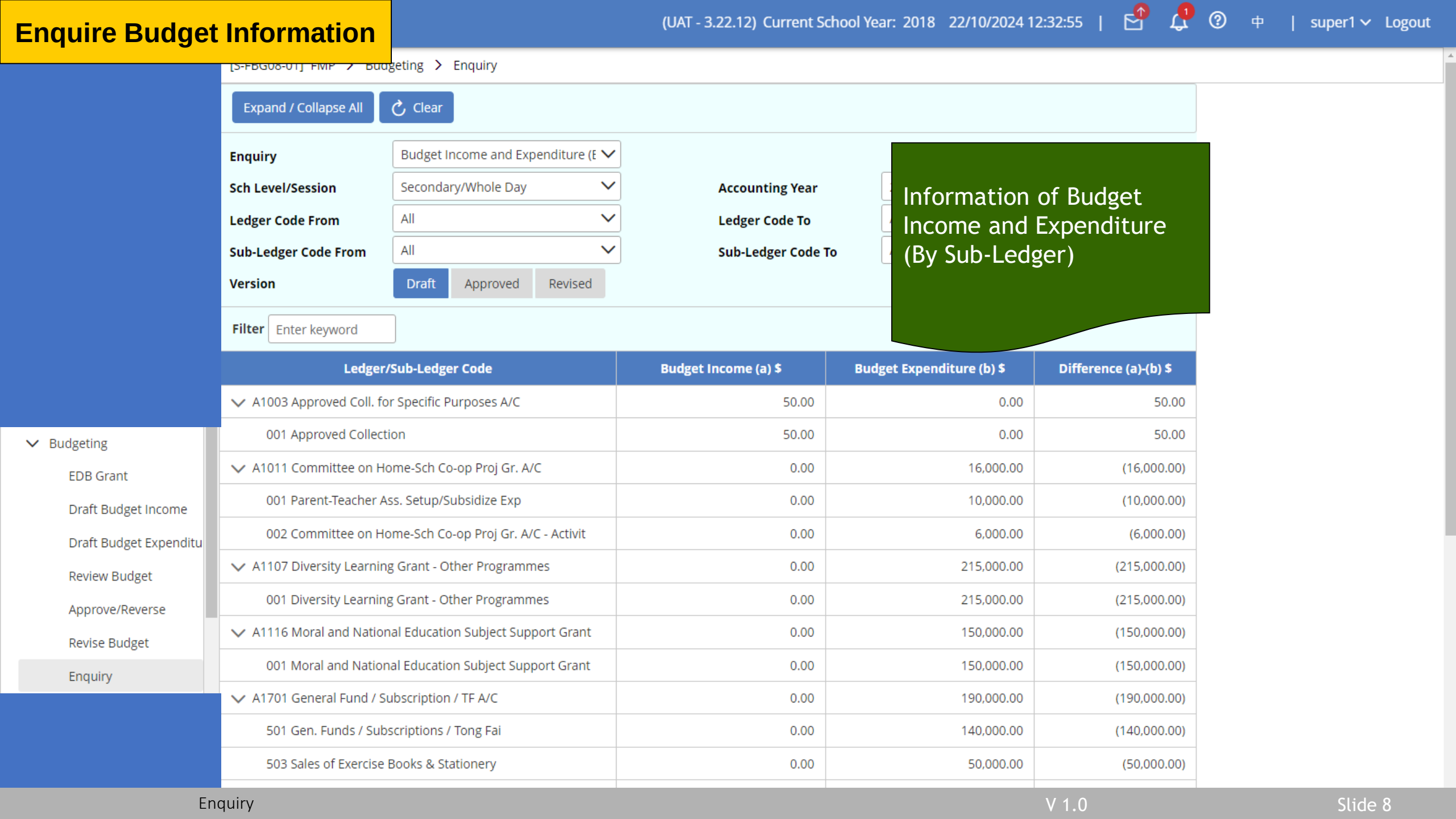
- Budgeting
  - EDB Grant
  - Draft Budget Income
  - Draft Budget Expenditu
  - Review Budget
  - Approve/Reverse
  - Revise Budget
  - Enquiry

Enquire Budget Information

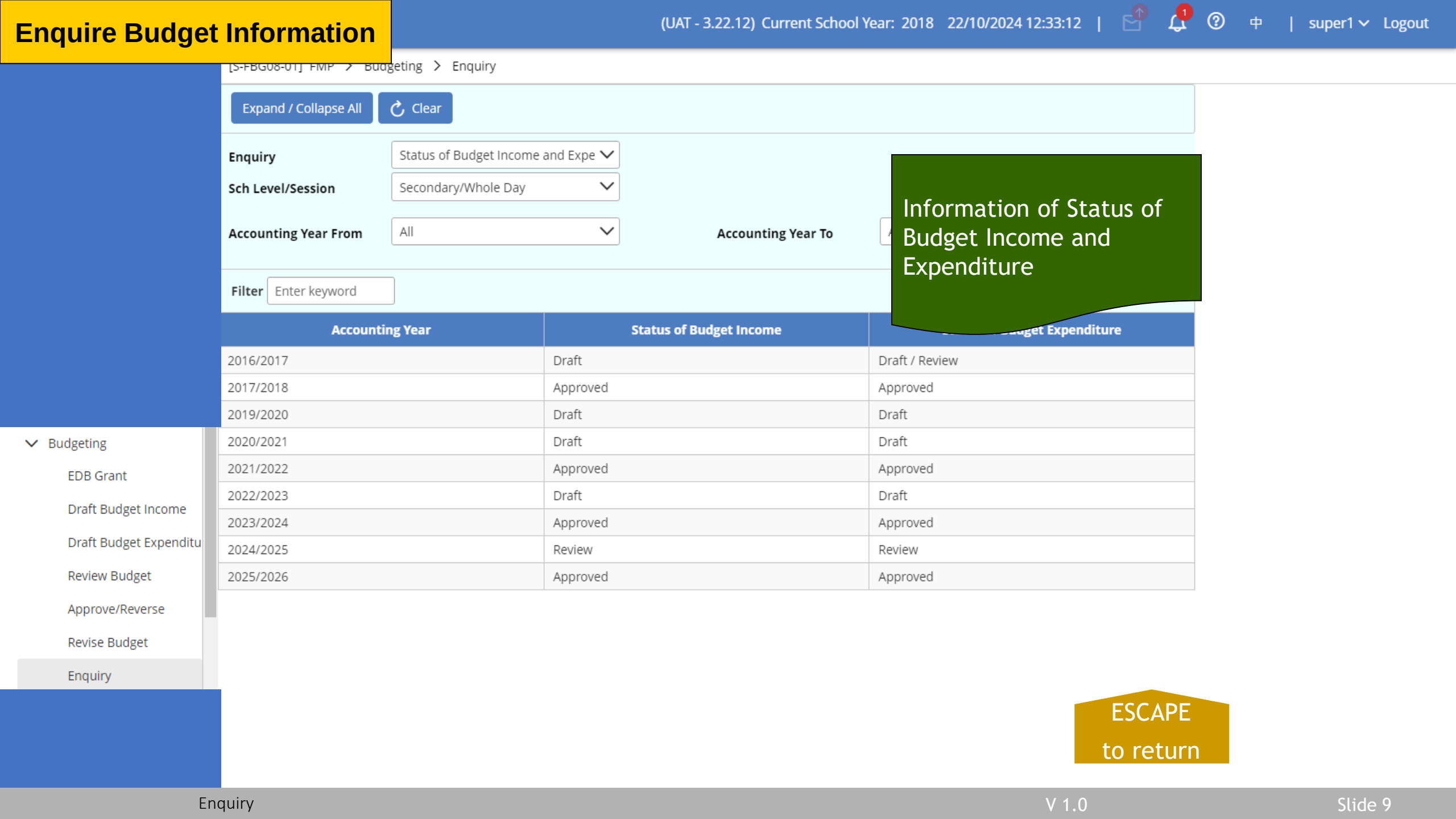


Ledger/Sub-Ledger/Account Code	Budget Expenditure (a) $	Committed Amount (b) $	Balance (a)-(b) $
A1004 Curriculum Development Grant A/C	0.00	5.00	(5.00)
015 Activity Approach (Non-recurrenct Grant)	0.00	5.00	(5.00)
001 Grant Exp - Activity Approach (Non-recurrenct Gr.)	0.00	5.00	(5.00)
A1011 Committee on Home-Sch Co-op Proj Gr. A/C	16,000.00	0.00	16,000.00
001 Parent-Teacher Ass. Setup/Subsidize Exp	10,000.00	0.00	10,000.00
001 Grant Exp - Parent-Teacher Assn Setup/Subsidi. Exp	10,000.00	0.00	10,000.00
002 Committee on Home-Sch Co-op Proj Gr. A/C - Activit	6,000.00	0.00	6,000.00
001 Grant Exp - PTA - Activity	6,000.00	0.00	6,000.00
A1017 Salaries Grant A/C	0.00	194,425.00	(194,425.00)
001 Salaries Grant - Teaching Staff	0.00	139,075.00	(139,075.00)
002 Teaching Staff Salaries excl P.F. Contributions	0.00	134,425.00	(134,425.00)
003 Teaching Staff P.F./MPF Contri. deducted at source	0.00	4,650.00	(4,650.00)
003 Salaries Grant - Teaching Supporting Staff	0.00	48,350.00	(48,350.00)

Enquire Budget Information



Information of Budget Income and Expenditure (By Sub-Ledger)

Ledger/Sub-Ledger Code	Budget Income (a) $	Budget Expenditure (b) $	Difference (a)-(b) $
A1003 Approved Coll. for Specific Purposes A/C	50.00	0.00	50.00
001 Approved Collection	50.00	0.00	50.00
A1011 Committee on Home-Sch Co-op Proj Gr. A/C	0.00	16,000.00	(16,000.00)
001 Parent-Teacher Ass. Setup/Subsidize Exp	0.00	10,000.00	(10,000.00)
002 Committee on Home-Sch Co-op Proj Gr. A/C - Activit	0.00	6,000.00	(6,000.00)
A1107 Diversity Learning Grant - Other Programmes	0.00	215,000.00	(215,000.00)
001 Diversity Learning Grant - Other Programmes	0.00	215,000.00	(215,000.00)
A1116 Moral and National Education Subject Support Grant	0.00	150,000.00	(150,000.00)
001 Moral and National Education Subject Support Grant	0.00	150,000.00	(150,000.00)
A1701 General Fund / Subscription / TF A/C	0.00	190,000.00	(190,000.00)
501 Gen. Funds / Subscriptions / Tong Fai	0.00	140,000.00	(140,000.00)
503 Sales of Exercise Books & Stationery	0.00	50,000.00	(50,000.00)

Enquire Budget Information